

**EUROPEAN CENTRE FOR MEDIUM-RANGE WEATHER FORECASTS**

**TENTH WORKSHOP  
ON  
METEOROLOGICAL OPERATIONAL SYSTEMS**

**14 - 18 November 2005**

**REGISTRATION FORM**

**1. I wish to register as a participant**

SURNAME: .....  
(please print) (Prof., Dr., Mr., Mrs., Ms)

FIRST NAME: .....

ORGANISATION: .....

ADDRESS: .....  
.....

TELEPHONE: ..... FAX: .....

E-MAIL: .....

**2. I wish to submit a paper**

YES	NO
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Title of paper: .....  
.....  
.....

Author(s): .....  
.....

In which session of the workshop: .....

**3. Audio/Visual, Video & Computer facilities available at ECMWF**

**Standard presentation facilities:**

The ECMWF Lecture Theatre has projection equipment, which can be used with paper and electronic versions of presentations in a number of standard formats.

Paper copies should preferably be printed on white A4 paper in landscape mode, but A4 portrait is also possible.

Electronic presentations can be in Powerpoint, PDF or Postscript formats. These files will be copied to a PC in the Lecture Theatre to store and run your presentation. The best way is to send your presentation as an e-mail attachment before the workshop. Otherwise, please provide us with the files at least 24 hours before your talk so that we can preload your files. Our preferred media formats are:

- Standard 1.44 Mbyte PC floppy disk
- CD disk (CDROM, CD-R, CD-RW)
- DVD disk (DVD-R, DVD+R, DVD-RW, DVD+RW)
- USB memory stick.

Please prepare paper copies of your material as a back-up.

**Facilities available by prior arrangement**

- Use of own laptop with ECMWF projectors
- Use of live Internet access:  
(please specify browser/software dependencies if known - e.g. Internet Explorer vs Mozilla, Macromedia flash player, etc.)
- Use of DVD player.

Use of these other presentation facilities may be possible but must be agreed with ECMWF in advance. Please contact ECMWF as early as possible **but before 31 October 2005**.

**I wish to use non-standard presentation facilities  
(available by prior arrangement)**

YES	NO
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**4. Exhibition and electronic poster facilities**

Limited exhibition space that also can be used for electronic posters may be made available during the workshop comprising of a table, display board, power supply (240V, 50Hz). In addition, there will be access to the Internet (RJ45 Ethernet) and shared access to a telephone line at the user's expense. ECMWF cannot provide technical support to the exhibitors.

**I wish to pre-register for an exhibition space or  
electronic poster facilities**

YES	NO
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**NO REGISTRATION OR EXHIBITION FEE WILL BE CHARGED**

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**Please return to:**

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UNITED KINGDOM**

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